



# How to claim

Claim checklist for Coversure Kennington Clients ....

- For Motor/Van/Fleet claims contact Claimsline on **0845 601 3319**
- Contact us immediately on **08704 585 680** for all other claims
- Outside office hours refer to your Policy Booklet if possible
- Refer to [www.coversure.co.uk/kennington/pages/contact](http://www.coversure.co.uk/kennington/pages/contact)

## Type of Claim

Motor	Property	Liability
<b>Insured driver details</b> Date of birth, name, contact numbers, motoring convictions	<b>Loss or damage</b> when, how and where the loss or damage occurred, take photos always	<b>Insured contact details</b> name and phone number, details of fault, take photos if relevant
<b>Incident details</b> Date, time, how it occurred, attributable blame, take photos if possible	<b>Theft, damage by malicious persons or accidental loss</b> Details of who discovered the damage (including date and time of discovery)	<b>Claimant details</b> Name, contact details, date of birth, employer details (if different from policyholder)
<b>Insured vehicle details</b> Make, model, registration, damage, location of vehicle (if recovery is needed)	<b>Police involvement</b> Contact details of police who attended (incident reported to) and crime reference number	<b>Incident details</b> Date, time, place, how it occurred, names of witnesses and people involved
<b>Third party details</b> Name, contact details, registration, insurer, policy number	<b>Previous losses</b> Previous loss or damage details	<b>Injury details</b> Nature of injury, hospital details (if attended) and date returned to work
<b>Injuries</b> Name, contact details, registration, contact details of injured party	<b>Other insurers</b> If the property is covered by another insurer please provide their contact details	<b>PL/products property</b> Damage to property and estimated cost of repairs
<b>Witnesses</b> Contact details		
<b>Police involvement</b> Name and contact details for police who attended, police reference number		